

Article 6 – Overview & Scrutiny Committees

6.01 Terms of Reference

The Council will appoint the Overview & Scrutiny committees set out in the left hand column of the table below to discharge the functions conferred by section 21 of the Local Government Act 2000 in relation to the matters set out in the right hand column of the same table.

Overview & Scrutiny Committee	Scope
<p>Corporate Resources</p> <p>15 Elected Members</p> <p>(Statutory crime & disorder committee)</p>	<p>To fulfil all of the functions of an Overview & Scrutiny committee as they relate to the following:</p> <p>Corporate Management and Governance Council strategic and improvement planning Council performance and performance systems Customer Services Crime and Disorder Civil Contingencies and Emergency Planning Alternative delivery models (shared responsibility with Organisational Change)</p> <p>Finance Strategy Revenue and capital strategic planning Revenue and capital budget monitoring</p> <p>Clwyd Pension Fund</p> <p>ICT Strategy</p> <p>People Strategy People Strategy Organisational Design & Change Programme (shared responsibility with the Organisational Change O&SC)</p> <p>Corporate Services Corporate Communications Financial services ICT Services Information and Business Services Procurement HR Business Partnering Occupational Health and Wellbeing</p>

	<p>Employment Services Legal Services Democratic Services Electoral registration and elections</p> <p>Strategic and Partnership Working Partnership and collaborative working frameworks Local Service Board Strategic need assessment and Community Strategy Community Safety Partnership Voluntary Sector Compact The County Forum and the Joint Community Charter with Town and Community Councils</p> <p>Main External Partner Organisations Flintshire Local Voluntary Council North Wales Fire & Rescue Authority & Service North Wales Police & Crime Commissioner North Wales Police Service North Wales Probation Service Welsh Local Government Association</p>
<p>Education & Youth</p> <p>15 Elected Members</p> <p>5 Statutory co-opted members</p>	<p>To fulfil all of the functions of an Overview & Scrutiny committee as they relate to following:</p> <p>Schools School organisation and management School Improvement and modernisation School Access, planning and provision Primary and Early years Secondary and 14-19 education Schools Performance Monitoring</p> <p>Continuing Education Adult and community learning</p> <p>Special Education Inclusion service</p> <p>Support to Families and Young People</p> <p>Families First Youth Services Youth Justice Service</p>

	<p>Partnership Working & Strategies</p> <p>Children and Young People’s Partnership (shared responsibility with the Social & Health Care Overview & Scrutiny Committee)</p> <p>Performance, Improvement and Policy Development</p> <p>Performance and Improvement Plan monitoring Policy development.</p> <p>Main External Partner Organisations</p> <p>Coleg Cambria Glyndwr University GwE DCELLS Estyn</p>
<p>Social & Health Care</p> <p>15 Elected Members</p>	<p>To fulfil all of the functions of an Overview & Scrutiny committee as they relate to the following:</p> <p>Adult Services</p> <p>First contact and localities Adult safeguarding Adult Independence and support services</p> <p>Children’s Services</p> <p>Fieldwork Resources Safeguarding Early Years and Family support</p> <p>Disability, Progression and Recovery Services</p> <p>Partnership Working, Commissioning & Strategies Children and Young People’s Partnership (jointly with the Education & Youth Overview & Scrutiny Committee) Social & Health Care Strategy Development Health Social Care and Well-being partnership and the Good Health Good Care Strategy Dementia Commissioning Plan Mental Health Commissioning Plan Learning Disability Commissioning Plan</p> <p>Performance, Improvement and Policy Development</p> <p>Policy and Performance development Performance and Improvement Plan Monitoring</p>

	<p>Main External Partner Organisations Betsi Cadwaladr University Health Board (BCUHB) Ambulance Trust Community Health Council</p>
<p>Community & Enterprise</p> <p>15 Elected Members</p>	<p>To fulfil all of the functions of an Overview & Scrutiny committee as they relate to the following: (Note Customer Services is within the remit of the Corporate Resources O&SC)</p> <p>Community Community support services Welfare reform</p> <p>Public Housing Housing Strategy Neighbourhood Housing Housing Asset management</p> <p>Private Housing Housing renewal</p> <p>Revenues & Benefits</p> <p>Regeneration Communities First, Economic Development and Tourism Enterprise Regeneration Partnership</p> <p>Performance, Improvement and Policy Development Performance and Improvement Plan Monitoring Policy and Performance development</p> <p>Partnership Working and Strategies Housing Strategy Housing Asset Management Strategy Rural Development Plan Housing Revenue Account Business Plan</p> <p>Main External Partner Organisations NEW Homes Limited Registered Social Landlords Visit Wales</p>
<p>Environment</p>	<p>To fulfil all of the functions of an Overview & Scrutiny committee</p>

15 Elected
Members

as they relate to following:

Planning

planning and environmental strategy,
development management and control,
conservation,
minerals and waste planning,
countryside and the environment
Greenfield Valley Heritage Park
Public rights of way
Drainage advisory/Flood Water Management Act
Energy Services

Public Protection

Community protection
health protection
environmental protection,
bereavement services

Streetscene Services,

environmental and waste management,
neighbourhood services,
maintenance of the public realm
Environmental enforcement
Vehicle fleet

Transportation

Highway Strategy and Development Control
Traffic Services
Transport Services
Road Safety Education, Training and Publicity

Performance, Improvement and Policy Development

Performance and Improvement Plan Monitoring and Policy and
Performance development within Streetscene and Transportation
and Planning and Environment

Strategic and Partnership Working

Local Development Plan
Flood management Strategy
North Wales Residual Waste Treatment Partnership

Main External Partner Organisations

Natural Resources Wales
Planning Inspectorate Wales

**Organisational
Change**

To fulfil all of the functions of an Overview & Scrutiny committee
as they relate to the services within Organisational Change and,

15 Elected
Members

in particular, but not limited to:

Strategic

Alternative delivery models (shared responsibility with Corporate Resources O&SC)

Overview of the Organisational Design & Change programme (shared responsibility with Corporate Resources O&SC)

Community Asset Transfer Programme

Service Delivery

Engineering Services

Property and Design Consultancy

Valuation and Estates

Facilities Services

Community Assets

Clwyd Theatr Cymru

Libraries, Culture and Heritage including archives and museums

Leisure Services, including leisure and sports centres, swimming pools and recreational facilities/activities

Performance, Improvement and Policy Development

Performance and Improvement Plan Monitoring and Policy and Performance development within Organisational Change

Main External Partner Organisations

Arts Council for Wales

In addition to the above Overview & Scrutiny committees, the following terms of reference relating to Overview & Scrutiny have been given by the Council to the Constitution Committee.

<p>Constitution (as it relates to Overview & Scrutiny)</p> <p>21 Elected Members</p>	<p>Allocating, co-ordinating and prioritising the work of the Overview & Scrutiny committees where necessary. Dealing with matters of common interest to Overview & Scrutiny. Identification/allocation of appropriate scrutiny chair for consent/consultation purposes. The examination and development of good scrutiny practice. The promotion, effective development and maintenance of a high profile Overview & Scrutiny function to ensure maximum opportunity for non-Cabinet member engagement. Liaison with and responding to the Welsh Government on emerging legislation relevant to Overview & Scrutiny.</p>
---	---

6.02 General role

Within their terms of reference, Overview and Scrutiny Committees have the power to:

- i) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's or Cabinet's functions;
- ii) Make reports and/or recommendations to the full Council and/or the Cabinet; and/or any joint Committee.
- iii) Consider any matter affecting the Council area or its inhabitants; and
- iv) Exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Cabinet.
- v) Promote high performance, efficiency and organisational change.

6.03 Specific functions

(a) **Policy development and review.** Overview and Scrutiny Committees may:

- i) support and assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- ii) conduct research, community and other consultation in the analysis of policy issues and possible options;
- iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- iv) question members of the Cabinet and/or Committees and Chief Officers about their views on issues and proposals affecting the area; and
- v) liaise with other external organisations operating in the area, whether

national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

- (b) **Scrutiny.** Overview and Scrutiny Committees may:
- i) review and scrutinise the decisions made by and performance of the Cabinet and/or Committees and Council officers both in relation to individual decisions and over time;
 - ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - iii) question members of the Cabinet and/or Committees and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
 - iv) make recommendations to the Cabinet and/or appropriate Committee and/or Council arising from the outcome of the Scrutiny process;
 - v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Overview and Scrutiny Committee and local people about their activities and performance; and
 - vi) question and gather evidence from any person (with their consent).
- (c) **Finance.** Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them.
- (d) **Annual report.** Overview and Scrutiny Committees must report annually to full Council through the Constitution Committee on their workings and make recommendations for future work programmes and amended working methods if appropriate.
- (e) **Officers.** Overview and Scrutiny Committees may exercise overall responsibility for the work programme of the officers employed to support their work.

6.04 **Proceedings of Overview and Scrutiny Committees**

Overview and Scrutiny Committees will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.